

ACCOUNTABILITY INFORMATION FOR COMMUNICATIONS EQUIPMENT

- Handheld Radios-Information that needs to be tracked when you assign radios
 - Individual's name (check ID)
 - Resource order number (crew, overhead, equipment)
 - Position on the incident
 - Home Unit
 - Contact information
 - Radio identification number (kit#, property #, serial #)
 - Accessories (microphone, antenna, case, etc.)
 - Date
 - Resource order number for radio
 - Who owns the equipment
- Radio equipment (repeaters, links, remotes, etc.)-information that needs to be tracked
 - ID number (kit #, property #, serial #)
 - Location (site name, map)
 - Description of the equipment (repeater, link, remotes)
 - Resource order number (equipment or supply number)
 - Travel time, method, and route
 - Contact information (private land owner, facility, etc.)
 - Accessibility (key, private land, helicopter)
 - Who owns the equipment
- Telephony: information that needs to be tracked about telephones
 - Type of phone-cell, satellite, landline, etc.
 - Circuit number
 - Line number
 - Phone list
 - Location (section, unit, etc.)
 - Telephone set
 - Fax machines
 - Vendor contact information (technical support and sales)
 - Installation/release date
 - Resource order numbers (supply or equipment)
 - Features (toll restrictions, hunt groups, class of service, etc.)
 - Cost
- Cellular and satellite phones additional information:
 - Type of telephone
 - Individual's name

ACCOUNTABILITY INFORMATION FOR COMMUNICATIONS EQUIPMENT

- Resource order number (crew, overhead, equipment)
- Position on the incident
- Home unit
- Contact information
- Phone identification number (kit #, property #, serial #, phone #)
- Data systems information:
 - Contact information (from resource order) for the company
 - Vendor contact information (technical support and sales)
 - Circuit number from a telephone company
 - Location of network equipment (hub, switch, printers)