

Unit 2

Overview of the Incident Command System

Unit 2:

Incident Command System

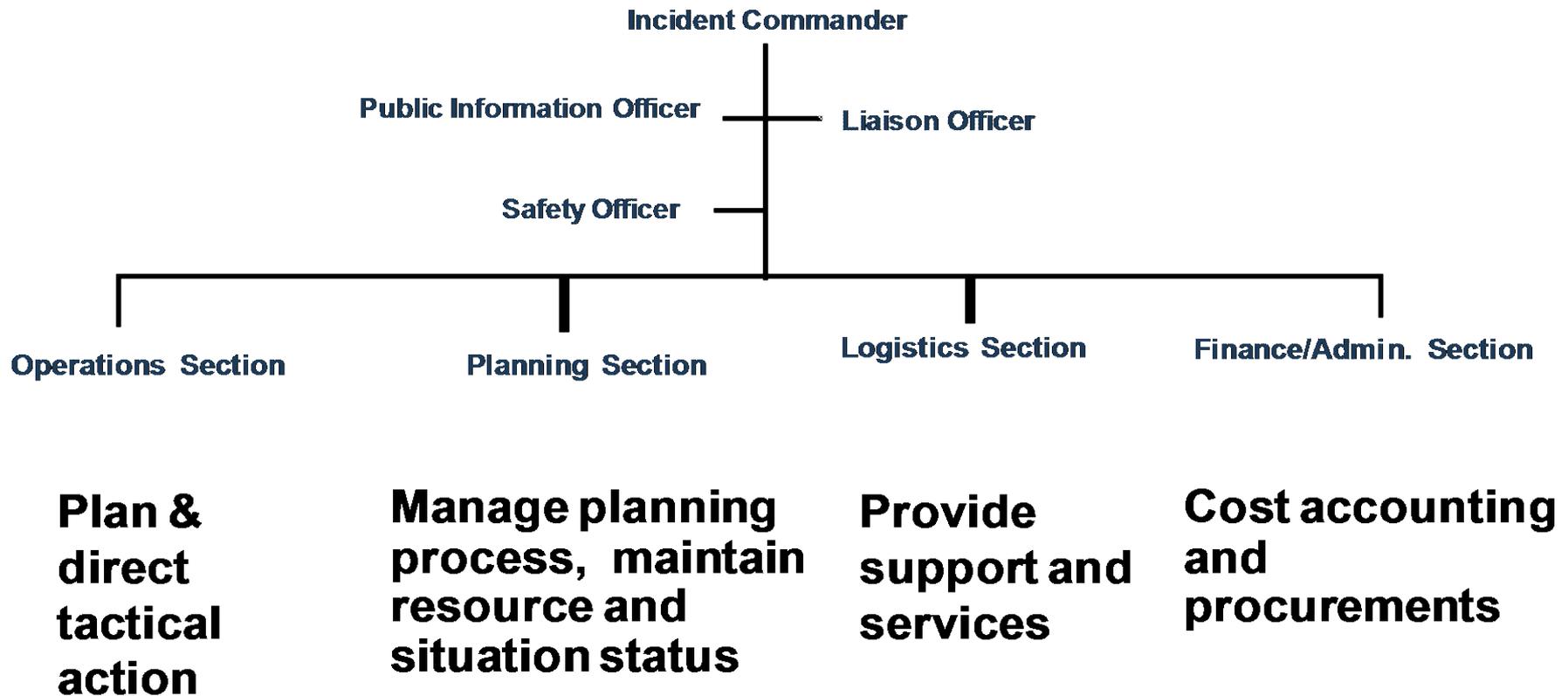
Visual 2-1

Unit Terminal Objective

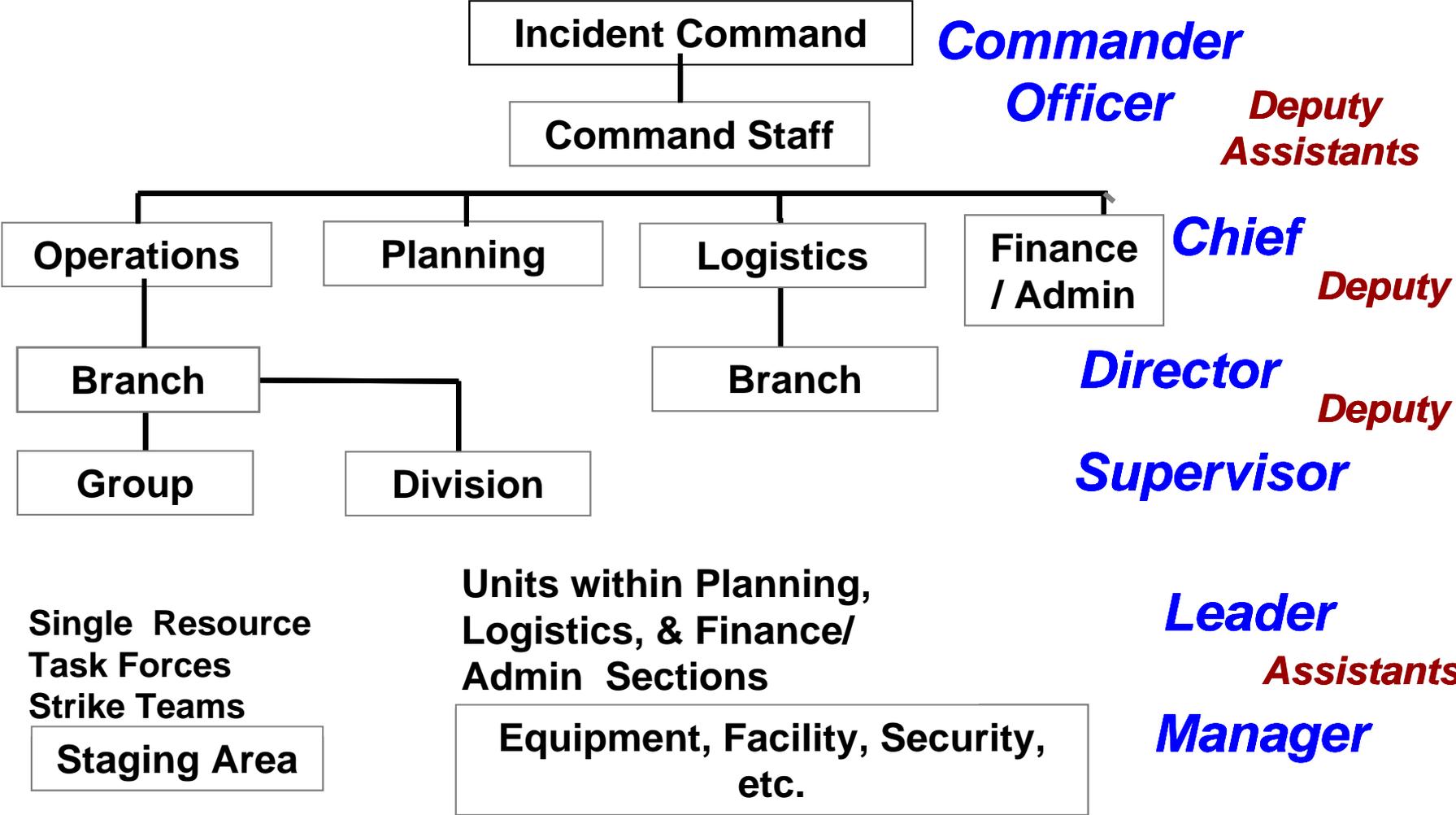
At the end of this unit, students will be able to describe the function and components of the Logistics Section and the Communications Unit.

The student will also be able to describe the actions and considerations necessary to mobilize for an incident and gain situational awareness.

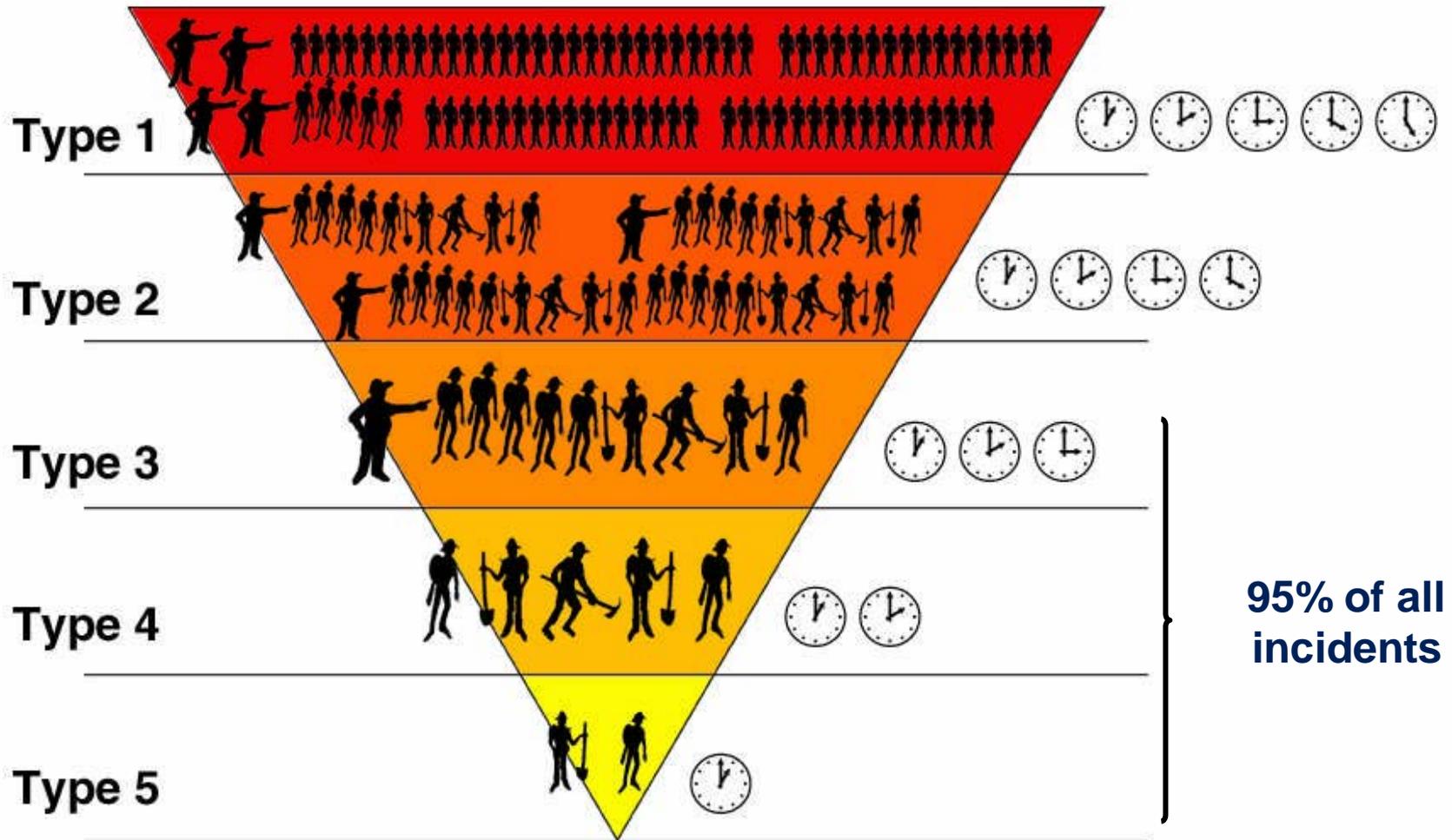
Functional Responsibilities



Organizational Terminology: Titles

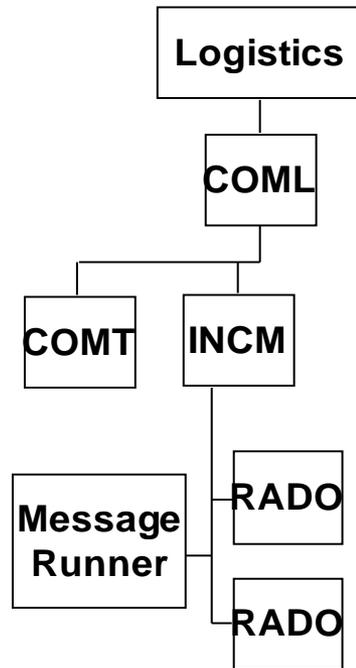


Incident Typing: Overview

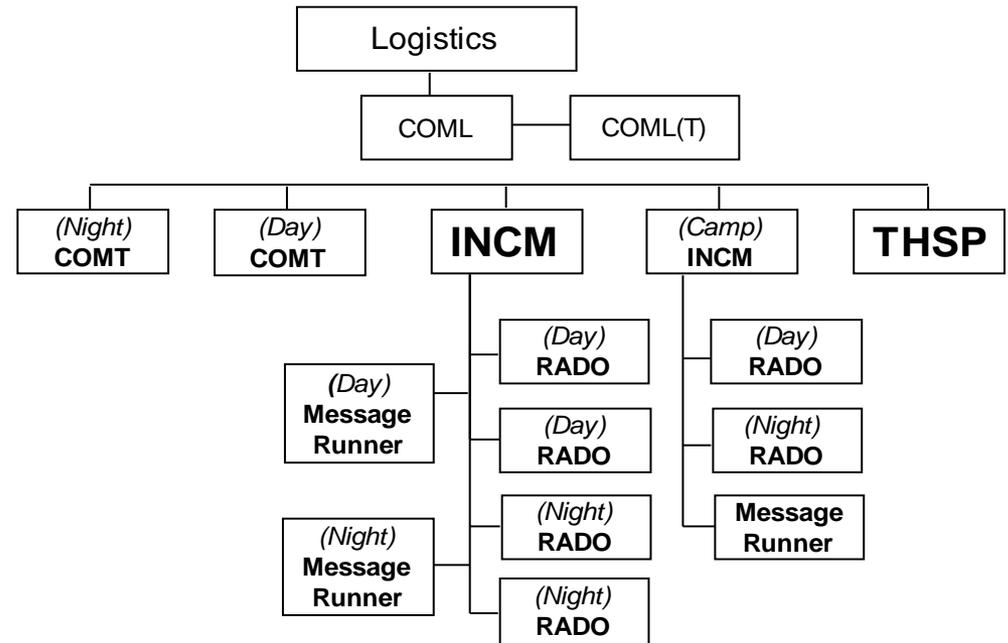


Incident Complexity and Resource Needs

Relatively Simple Incident



More Complex Incident



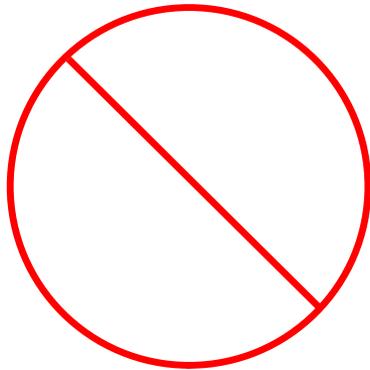
Unified Command

- **Co-management of incident**
- **Overlapping jurisdictional/Agency responsibilities**
- **Coordination of efforts**

Clear Separation of Positions

Reasons not to combine organization units

- Can cause staffing confusion later if positions separate
- Creates a non-standard organization



**Combining Operations
& Logistics
Section Chief**



**Operations
Section Chief**



**Logistics
Section Chief**

Common Responsibilities

- **ALL ICS personnel share certain common responsibilities**
- **Unit Leaders have additional common responsibilities**

Handout 2-1: Unit Leader Common Responsibilities

Handout 2-2: IMTs



Common ICS Forms

Reference:

- **ICS Form 201: Incident Briefing**
- **ICS Form 205: Communications Plan**
- **ICS Form 211: Incident Check In List**
- **ICS Form 213: General Message Form**
- **ICS Form 214: Activity Log**
- **Form 217A: Radio Frequency Assignment Worksheet**
- **ICS Form 225: Incident Personnel Performance Rating**

Handout 2-3: Sample ICS Form 213s

Purpose of the Logistics Section

The Logistics Section ensures that incident personnel have the equipment, supplies, transportation, rest, and nutrition they need to meet incident objectives.



Major Responsibilities: Logistics Section Chief

■ Service Branch

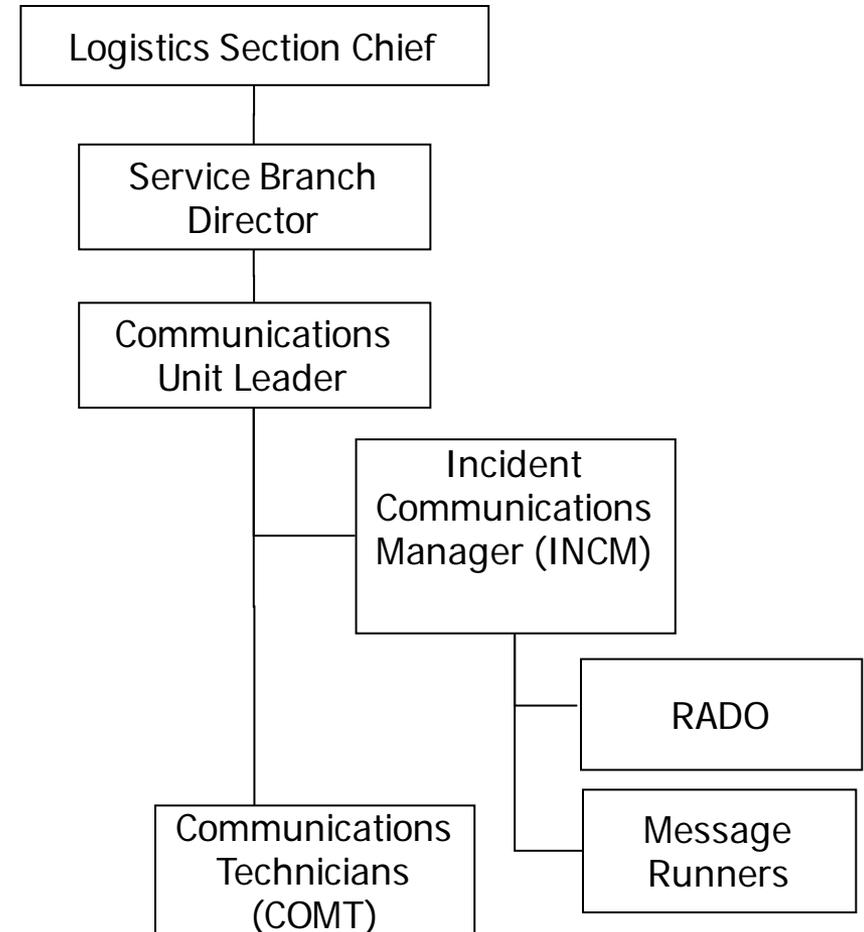
- Communications Unit
- Food Unit – For incident personnel
- Medical Unit – Medical Services for incident personnel

■ Support Branch

- Facilities Unit
- Ground Support Unit
- Supply Unit

Communications Unit

- Plans for and supports effective use of incident communications equipment
- Participates in the Planning Meeting
- Ensures portable radios are distributed per IAP and the Incident Radio Communications Plan
- Recovers unused equipment



Operational Period

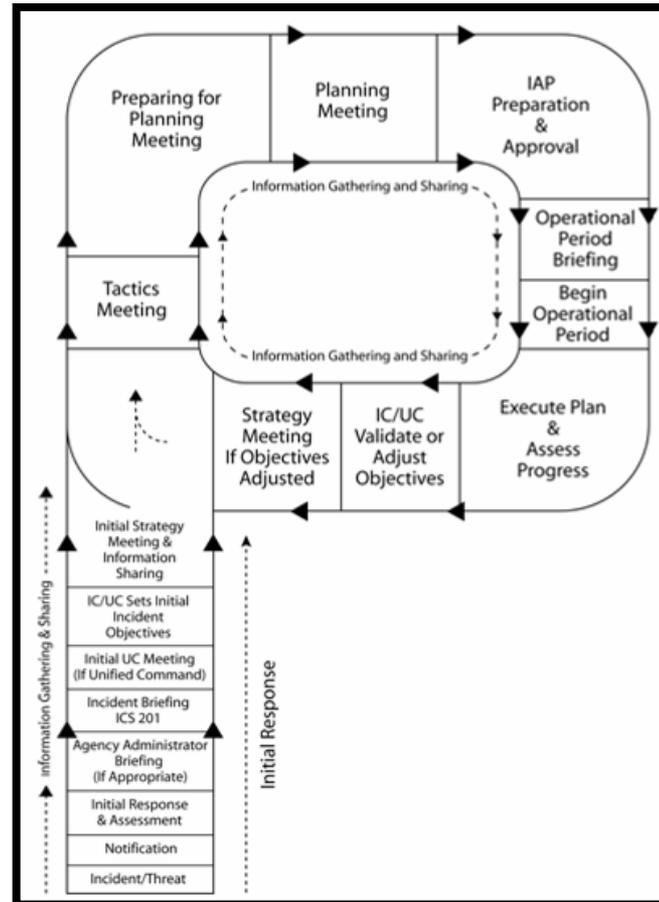
- Time to complete a set of actions from Incident Action Plan
- Determined by Incident Commander
- Usually 12 - 24 hour period
 - 12 hr: 0600 – 1800
 - 24 hr: 0600 – 0600
- Note: Operational Period and shift length may be different

The Planning Cycle

- **Unified Command Meeting**
- **Command and General Staff Meeting**
- **Tactics Meeting**
- **Planning Meeting**
- **Operational Briefing**
- **Assertive participation by the COML**

Navigate the Planning P

Handout 2-4: Planning P; Planning P DVD



Obtain Incident Information

- **Face-to-face with command and general staff**
- **Incident Briefing Form (ICS Form 201)**
- **From the Incident Action Plan**
- **Briefing Checklist Includes:**
 - **Situation**
 - **Communications**
 - **Risk management**
 - **Mission/execution**
 - **Service/support**
 - **Additional information**



Preliminary Documentation

- ICS Form 201 or IAP
- May be obtained from supervisor
- If not supervisor, whoever is managing the planning function may have copies



Incident Briefing (ICS Form 201)

- **Purpose:** Provides basic information regarding the incident status situation and resources
- **Source:** Typically prepared by initial IC and obtained from outgoing personnel at the Initial IC's Briefing
- **COML Responsibilities:** Review to familiarize yourself with current status and organization, and with the resources summary

Handout 2-5: Sample Central City Incident Briefing (ICS Form 201)

Incident Action Plan (IAP)

- **Purpose:** Provides information for the current operational period
- **Sources:** Obtained from outgoing personnel at the initial IC's Briefing
- **COML Responsibilities:** Understand the goals and priorities of the incident response effort, determine how many members of each unit have been assigned for resource planning, identify which frequencies have already been assigned.

Incident Action Plan (IAP) (cont'd)

Includes:

- **Cover page**
- **ICS Form 202: Incident Objectives**
- **ICS Form 203: Incident Assignment List**
- **ICS Form 204: Division Assignments**
- **ICS Form 205: Communications Plan**
- **ICS Form 206: Medical Plan**
- **Safety Message**
- **Maps**

Intra-IMT Coordination

- **Incident Commander (IC)**
- **Safety officer (SOFR)**
- **Operations Section Chief (OSC)**
- **Planning Section Chief (PSC)**
- **Finance/Administration Section Chief (FSC)**
- **Facilities Unit Leader (FACL)**
- **Supply Unit Leader (SPUL)**

Central City Briefing

- **Role of Central City in exercises throughout COML course**
- **Central City tab materials**

Exercise 2

COML Interactions with IC/LSC

Objectives Review

- 1. What is purpose of the Logistics Section?*
- 2. What are some Logistics Section positions and their functions?*
- 3. What are the responsibilities of the COML?*
- 4. What responsibilities are common across ICS units and positions?*
- 5. What are some members of the Communications Unit and what are their responsibilities?*
- 6. What are the COML incident information sources?*
- 7. Identify and describe necessary actions to ensure readiness for assignment.*
- 8. What information gathered from the initial meetings, briefings, and documents is needed?*

Questions?

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Incident Command System

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